Dear Grand Masters, Masters, Instructors and Students,

It is with great pleasure and an honour to invite you to the 152\textsuperscript{nd} ITF International Instructor Course, which is being held in Newcastle upon Tyne, England.

The IIC will be held from Friday 10\textsuperscript{th} July to Sunday 12\textsuperscript{th} July 2020 and will be conducted by the ITF Technical Committee:

**Grand Master Hector Marano, 9th degree – Argentina**

**Grand Master Ung Kim Lan, 9th degree - Germany**

**Master Jerzy Jedut, 8th degree - Poland**

An ITF Kids programme session will also be conducted as part of our IIC by the Chair of the ITF Children’s Development Committee, **GM Donato Nardizzi, 9th Degree – England**.

The Venue is Sport central, the sports centre at Northumbria University, situated in the heart of Newcastle. Accommodation is available in the many hotels in the city centre. The event is organised by the Taekwon-Do Association of England (TAE) on behalf of ITF England.

If you require any assistance, please don’t hesitate to get in touch.

Yours in Taekwon do

Master Anthony Mckenna

On behalf of ITF England

E mail: iicengland2020@gmail.com
The IIC will be held at Sport Central, which is located in the city centre campus of Northumbria University.

Northumberland Rd,
Newcastle upon Tyne
NE1 8ST

Visit this site for further details [https://northumbriasport.com/](https://northumbriasport.com/)

Sport Central is a £30 million state of the art sports facility located in the heart of Newcastle city centre. The IIC will be held in the main arena which can be presented as 3 separate sports, or one large hall. Sports Central is fully media enabled and is a regular venue for international elite level sporting events.
1. TRANSPORT

BY AIR

Newcastle International Airport has direct flights from many European countries including international hubs at Paris and Amsterdam. Newcastle International Airport is a 20-minute Metro ride from the city centre and the course venue.

Use this link to find the interactive map for Newcastle international airport

https://www.newcastleairport.com/destination-map
BY TRAIN

Newcastle is two and a half hours away from London, Manchester, Glasgow and Edinburgh. Newcastle Central station is a 15-minute walk to the course venue and in walking distance of most of the city centre hotels.

BY SEA

DFDS seaways run a ferry from Amsterdam to the Port of Newcastle 7 times a week. The Ferry port is 10 miles from the venue and connected by Metro to the city centre.

BY ROAD

There are bus services from most major cities to Newcastle. There are over 10,000 car parking spaces in the city centre, but these all have daily charges.

2. ACCOMODATION

There are many hotels in the city centre within walking distance of the venue. There is also an underground metro station 500m from the venue which links the venue to more hotels around the city.

Details of the accommodation available in the city can be found at:

http://www.newcastlegateshead.com/accommodation

Newcastle is a very popular city for weekend visits, so it is advisable to book your hotel rooms well in advance to get the best deals. If a large event is organised in the city at some point in the future on the same weekend accommodation costs will increase.

3. REGISTRATION

This IIC is open to ITF members from 1st degree to 9th degree, and registration must be made via the application forms. Please download and complete the Excel forms available on the ITF and AETF websites or request the application/registration forms by email from iicengland2020@gmail.com.

Once completed please send your application forms to iicengland2020@gmail.com.

The closing date for the receipt of applications including relevant payments is 17th May 2020. Applications received after this date may not be accepted.

When you send in your completed application forms, you will receive a response with a provisional confirmation number which should be used as your payment reference when paying by bank transfer, so that your payment can be identified.

Provisional registrations on the IIC will be held for seven days. Once payment has been received your registration will be confirmed. You will receive confirmation by email to the address supplied when applying for a place on the IIC.

No refunds can be made once provisional places have been confirmed.

Participants should verify whether there is a need to secure a visa to enter the UK and, where necessary, make the appropriate arrangements before travelling to the IIC. Please note that personalised invitations will not be issued.
Participants must also make application to their NA (National Association) or AA (Allied Association) to register their participation via the ITF online system. This should be done as soon as your place on the IIC has been confirmed.

Final Registration will be held at Sport Central on Thursday 10th of July from 18:00 to 20:00 and also on the Friday morning from 9:00 to 11:00.

4. ITINERARY

<table>
<thead>
<tr>
<th>Day</th>
<th>Event</th>
<th>Time</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday 9 July</td>
<td>Registration</td>
<td>18.00 – 20.00</td>
<td>Sport Central</td>
</tr>
<tr>
<td>Friday 10 July</td>
<td>Registration</td>
<td>09.00 – 11.00</td>
<td>Sport Central</td>
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<td></td>
<td>Session 1</td>
<td>14.00 – 18.00</td>
<td>Sport Central</td>
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<tr>
<td>Saturday 11 July</td>
<td>Session 2</td>
<td>09.00 – 13.00</td>
<td>Sport Central</td>
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<td>Lunch</td>
<td>12.00 – 14.00</td>
<td>Sport Central</td>
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<td></td>
<td>Session 3: ITF TKD Kids programme session</td>
<td>14.00 – 16.00</td>
<td>Sport Central</td>
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<td></td>
<td>Social Event</td>
<td>20.00 (Optional)</td>
<td>Pitcher &amp; Piano</td>
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<tr>
<td>Sunday 12th July</td>
<td>Promotion Test</td>
<td>08.00</td>
<td>Sport Central</td>
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<td></td>
<td>Session 4</td>
<td>09.00 – 13.00</td>
<td>Sport Central</td>
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<td></td>
<td>Photo Opportunities</td>
<td>12.00 – 12.30</td>
<td>Sport Central</td>
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<td></td>
<td>Closing Ceremony</td>
<td>12.30</td>
<td>Sport Central</td>
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Lunch is not provided. However, the venue is within 200 metres of the main shopping street in Newcastle, Northumberland street, which has many shops and food outlets. There is a café opposite the venue as well.

5. COURSE COSTS

<table>
<thead>
<tr>
<th>Degree</th>
<th>IIC participation fee</th>
<th>IIC organization fee</th>
<th>Social event (optional)</th>
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</thead>
<tbody>
<tr>
<td>1st - 3rd</td>
<td>£110</td>
<td>£55</td>
<td>£35</td>
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<tr>
<td>4th - 6th</td>
<td>£137</td>
<td>£55</td>
<td>£35</td>
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<td>7th – 8th</td>
<td>£69</td>
<td>£55</td>
<td>£35</td>
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<tr>
<td>9th</td>
<td>£0</td>
<td>£55</td>
<td>£35</td>
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This will be a cashless course – no cash payments will be accepted and all financial transactions for the IIC will be online via bank transfer. As we are based in England, for ease of payment, all fees are payable in GBP (£ Sterling). The IIC participation fee has therefore been converted to GBP (£ Sterling) (at the rate of €1.1/£1) and rounded up to the next pound (£). For information, the Euro participation fee set by the ITF is: 1st-3rd Degrees - €120; 4th-6th Degrees - €150; 7th-8th Degrees - €75; 9th Degrees, €0.
Participants must also contact their NA (National Association) or AA (Allied Association) to have their participation registered via the ITF online system. This should be done as soon as your place on the IIC is confirmed.

6. PAYMENT

Please ensure that all bank charges are paid by the sender and that you use the IIC registration confirmation number supplied by the organisers as payment reference.

Payment should be made to the following account:

- Account Name: TAEKWON-DO ASSOCIATION OF ENGLAND
- Sort code: 30-91-94
- Account number: 00880850
- Bank address: 81-85 Front Street, Chester Le Street, Durham, DH3 3AJ.
- BIC: LOYDGB21577
- IBAN: GB26 LOYD 3091 9400 8808 50

7. T-SHIRTS

Please indicate your size on the application spreadsheet. T-shirts will be issued at final registration at the venue.

8. SOCIAL EVENT

Instead of having a formal banquet, we will be holding an informal buffet on the Saturday evening, starting at 8pm, to enable participants to meet with the technical committee. The venue will be the Pitcher and Piano on Newcastle’s historic quayside, overlooking the River Tyne and the iconic Tyne bridges. Please indicate on the application form if you wish to attend and include the costs with your online payment. The Pitcher and Piano is within walking distance of the city centre hotels.

9. DEGREE TESTING

Promotion tests up to VIII degree may take place (with the prior approval of the individual’s National Association/Allied Association and ITF, where necessary, as per the ITF Byelaws).

The promotion test is scheduled for Sunday 12th July. All candidates for a degree test during the IIC should note the following:

- Send your thesis, curriculum vitae, application form and letter of NA/AA approval via your
National/Allied Association at least one month before the promotion date to the ITF HQ.

- Express your intention to grade to the IIC organizers by sending an email to iicengland2020@gmail.com
- Pay the appropriate fee in cash (Euros) one hour prior to the grading.
- Bring 5 wooden boards measured 30x30x2 cm (only up to 6th degree).
- No spectators are allowed during the degree promotion.
- The candidate may be accompanied by his/her instructor.

10. RULES FOR THE IIC

The following rules apply throughout the IIC:

- Participants must wear an official ITF dobok which must be clean and ironed;
- Before each session participants must line up to welcome the Masters and Grand Masters;
- After each session participants remain in place until the Grand Masters and Masters leave the training hall;
- Participants must act according to the principles of Taekwon-Do;
- Participants standing at ease must assume ready stance with their hands behind their back always;
- Participants sitting at ease must cross their legs and never show the soles of their feet to the Grand Masters and Masters;
- Participants are permitted to ask questions but, in all cases, they should stand up, bow and assume a ready stance with their hands behind their back. When asking questions, this should include the questioners name and country;
- No spectators are permitted in the training hall during the IIC;
- Filming and/or photography is only permitted with the prior approval of the Chairman of the IIC Committee; and,
- The IIC certificate of participation will only be issued to those who have completed the full course.

11. NEWCASTLE AND THE SURROUNDING AREA

With its spectacular river gorge and the famous bridges that cross it, Newcastle upon Tyne is a former shipbuilding town that has rebuilt itself to become the number one short stay destination in the UK outside of London. The range of architecture, world class cultural attractions and its renowned nightlife make Newcastle a superb location for an International Instructor Course. Newcastle is the Gateway to Northumberland with its unspoilt countryside and coastline, featuring the Hadrian’s Wall World Heritage site. To the west, the Lake District is a 90-minute drive away, and to the south, the charming university town of Durham with its World Heritage Cathedral.

We look forward to welcoming you to Newcastle upon Tyne for the 152nd ITF International Instructor Course.